

**MACOMB COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH SERVICES DIVISION  
43525 ELIZABETH ROAD  
MOUNT CLEMENS, MI 48043-1078  
(586) 469-5236**

**PROCEDURES FOR OBTAINING AN ONSITE SEWAGE DISPOSAL PERMIT**

1. An acceptable soil evaluation must be completed prior to obtaining an onsite sewage disposal permit. *Refer to the "Procedures for Obtaining a Soil Evaluation".*
2. An **accurate** and **complete** application for an onsite sewage disposal permit must be submitted along with the appropriate fee.
3. The property tax I.D. and legal description and/or survey shall be submitted with the application.
4. Three copies of a site plan must be submitted with the application. The site plan must be legible and dimensioned (a scale of 1 inch = 20, 30, or 40 feet is preferred). The following must be shown on the site plan:
  - ◆ Property boundaries
  - ◆ Abutting streets and road right-of-ways
  - ◆ Location and dimension of easements
  - ◆ Location of existing buildings(s)
  - ◆ Location and dimensions of all proposed building(s) and driveways(s)
  - ◆ Location of proposed onsite sewage disposal system and reserve area
  - ◆ Location of wells (existing and proposed) on this and adjoining properties
  - ◆ Location of underground utilities (existing and proposed) i.e. water, gas, etc.
  - ◆ Physical features (ponds, streams, etc.)

**Upon receipt of this information, this Department can proceed to process your permit application.**

Lots that have been approved under Act 288, P.A. 1967, as revised by Act 87, P.A. 1977, must meet the additional site plan requirements:

- ◆ Site plans must be professionally prepared
- ◆ The legal description of the property must be on the site plan
- ◆ House and lot contour elevations (existing and proposed) must be shown
- ◆ Existing and final elevations of the tile field and tile field invert must be shown
- ◆ All elevations must be accurate for current lot conditions
- ◆ Benchmarks must be located reasonably accessible to the site
- ◆ Soil profiles may be required to be shown on the plans in some instances